

TUESDAY, SEPTEMBER 8, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, September 8, 2026, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, County Administrator, was also in attendance.

In the Matter of
Executive Session:

At 8:02 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (6) to discuss details of security arrangements and emergency response protocols for a public body or public office, with Sheriff Matthew Hafey, Chief James Brown, Captain Phil Relli, Sheriff Dept., Tiffany Nash, EMA Director, Robert Adkins, IT Director, Eric Cotton, Lead Support Technician, Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator and, Brandy Stewart Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 8:27 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No action taken.

In the Matter of
Executive Session:

At 8:22 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Sheriff Matthew Hafey, Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

- ❖ Mr. Rogols left the session at 8:22 a.m.
- ❖ Mrs. Karr left the session at 8:22 a.m.
- ❖ Mrs. Stewart left the session at 8:22 a.m.

At 8:35 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

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In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- Valve break in basement over the weekend. Appreciative of Pickaway Twp, and TJ being there.
- Fatal crash last Friday on 104 north of Commercial Point Road.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from September 1, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 8, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$297,467.12 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 8, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$5,205.68 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Brandy Stewart, Clerk

**In the Matter of
Supplemental Appropriation Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

\$2,520.00 – 2099.400.32.510200 – S-CCW Salary – Sheriff

\$132.00 – 2099.400.32.520100 – S-CCW PERS – Sheriff

\$15.00 – 2099.400.32.520200 – S-CCW Medicare – Sheriff

\$3,000.00 – 2099.400.32.540100 – S-CCW Contract Services – Sheriff

\$200,000.00 – 1001.101.30.540100 – Countywide Contract Services – Commissioner

\$500,000.00 – 2001.240.33.550610 - ENG ALGT BRDG/CULV Contract Project – Engineer

\$500.00 – 2769.240.33.590118 – Dry Run Other Exp – Engineer

\$500.00 – 2762.240.33.590111 - Georges Run Other Exp – Engineer

\$350.00 – 2772.240.33.590121 – Metzger E-J Other Exp – Engineer

\$200.00 – 2774.240.33.590123 – Mud Run Other Exp – Engineer

\$200.00 – 2771.240.33.590120 – Wolfe Run Other Exp – Engineer

\$500.00 – 2765.240.33.590114 – Hughes Lat #1 Other Exp – Engineer

\$5,800.00 – 2936.240.33.540100 – Eng Twp/Muni Contract Service – Engineer

\$1,889,862.53 – 2936.240.33.550600 – Eng Twp/Muni Contract Project – Engineer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-090826-68

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$1,605,478.73 to amend the following funds:

\$1,605,478.73 – 2936.240.12.420000 – Townships/Municipalities - Engineer

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2026:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Brandy Stewart, Clerk

In the Matter of
Waiver Approved:

Crystal Fischer, Fiscal Specialist, requested a waiver to pay Fillmore Construction LLC, in a timely manner related to the Pickaway County Engineer. After discussing the request, Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to waive the waiting period to issue payment to Fillmore Construction LLC, in the amount of \$1,094,081.70 as follows:

\$1,094,081.70	#2936-240-33-550600	ENG Twp/Muni Contract Project
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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Waiver Approved:

Crystal Fischer, Fiscal Specialist, requested a waiver to pay CTL Engineering, in a timely manner related to the Pickaway County Engineer. After discussing the request, Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to waive the waiting period to issue payment to CTL Engineering, in the amount of \$10,409.25 as follows:

\$10,409.25	#2936-240-33-540100	ENG Twp/Muni Contract Services
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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: September 8th Agenda
 - County Land Use Planning Discussion
- Outstanding Plats:
 - Duvall Road Right-of-Way Dedication West
 - Duvall Road Right-of-Way Dedication East
- Lot Splits:
 - 5 Approved lot splits in the last week, 11 open applications.
- CDBG
 - No Update
- County Land Use Plan Contract – Trustees Roundtable

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Proofpoint had some sort of failure Friday but appear to be working this morning
- Report BOE Request
- Firstnet Portal On-Boarding request submitted

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- Central Square Contract renewal
- Health Department update
- Discussion of upcoming Fiber contracts selection
- CTI was in and went over their proposal with the Common Pleas Court
- Meeting with Veeam today to discuss Entra Backup deployment – Currently licensing issues
- Plan to test connection to CAD from Sheriff Cruiser this week.
- Accounts set up for Prosecutor and Engineer employees

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - None
- This Week
 - Planning Commission – 9/8
 - NG911 County Update – 9/9
 - FEMA Messaging Webinar – 9/9
 - Alert & Warning Training at Franklin County – 9/10
- Next Week
 - EMA Central Sector Meeting, Knox County – 9/14
 - EOC Reserved for CAD Training – 9/12 – 9/17
 - G-400 Class @ Scioto Twp Fire – 9/15 – 9/16
 - Mobile CAD Training? – 9/15
 - Fire Chiefs Meeting – 9/16
 - Police Chiefs Meeting – 9/17
 - EMA Directors’ call with Ohio EMA – 9/17
- Programs
 - EMA Operations
 - Working on plans
 - TVTP Planning
 - Public Assistance Information due to OEMA 9/10
 - 911 Coordinator
 - Emergency Banner Information for Circleville
 - LEPC
 - No new updates
 - Radio Programming –
 - No new updates

In the Matter of
Report Provided by Jeremy Grant:

The following is a summary of the report provided by Jeremy Grant, Dog Warden.

Mr. Grant reported that they are currently housing 13 dogs. There were 7 visitors to the shelter last week and 4 volunteers. Mr. Grant reported two additional cameras were installed in the Lobby and the Meet and Greet Room last week. Friday paint was completed. Finishing touches be done today. New uniforms have come in and are being worn. Opening the shelter at 8:00 a.m. was good. Positive feedback and multiple people came in before 11:00 a.m. along with calls.

In the Matter of
Report Provided by Angela Karr:

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There were no (0) BWC claims (2026 = 11) and No (0) unemployment claims filed for the week (2026 = 2).

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- Gov Deals –
 - No Updates
- Personnel –
 - No Updates
- Job openings –
 - P/T Custodian & F/T Custodian – Posted – Two applicants
 - Maintenance Worker – Posted – Three applicants
 - Highway Maintenance Worker II (Engineer) - Posted
 - Assistant Prosecutor - Juvenile Division (Prosecutor) – Re-posted
 - JFS – Posted Referral Specialist 2(JFS)
- Building Department –
 - No New Updates
- Health Insurance –
 - No new Updates
- Miscellaneous –
 - CEBCO Wellness Program
 - CEBCO Q2 Report
 - Ohio Health Berger Surgery Center Open House
 - Employee Information Event 9/17/26 at the Service Center and JFS.
 - Pickaway County Chamber – September Safety Council 9/8/26

In the Matter of
Executive Session:

At 9:34 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (6) to discuss details of security arrangements and emergency response protocols for a public body or public office, with Tiffany Nash, EMA Director, Robert Adkins, IT Director, Eric Cotton, Lead Support Technician, Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator and, Brandy Stewart Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 10:10 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No action taken.

In the Matter of
CentralSquare Quote for Pickaway County Sheriff's Office:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from CentralSquare for License Renewal and backup for the Pickaway County Sheriff's Office in the amount of \$15,497.91.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of

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Executive Session:

At 10:19 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (3) pending or imminent court actions; with Sheriff Matthew Hafey, Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 10:25 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

In the Matter of
Executive Session:

At 10:25 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (6) to discuss details of security arrangements and emergency response protocols for a public body or public office, with Sheriff Matthew Hafey, Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator and, Brandy Stewart Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 10:40 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No action taken.

In the Matter of
Pickaway County Board
Of Developmental Disabilities:

Heather Foll introduced Susan Thompson, the current interim superintendent in Pickaway County and full-time superintendent in Madison County, to the commissioners. Ms. Thompson serves in Pickaway County two days per week and in Madison County three days per week. Ms. Foll stated that Ms. Thompson has been very supportive and has provided strong leadership. Ms. Thompson noted that Pickaway County has a very strong team and emphasized the importance of ensuring that the public is familiar with the Pickaway County Board of Developmental Disabilities and understands the valuable services it provides.

In the Matter of

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Approval of Emergency Management

Planning & Outreach Coordinator Position Job Description:

After discussion, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the job description for the Emergency Management Planning & Outreach Coordinator position. The Emergency Management Planning & Outreach Coordinator position is an unclassified full-time/ permanent position under the Emergency Management and Homeland Security Agency division. Emergency Management Planning & Outreach Coordinator shall report to the Emergency Management and Homeland Security Agency Director. The position shall be posted on the county website.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Executive Session:**

At 11:00 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (6) to discuss details of security arrangements and emergency response protocols for a public body or public office, with Spencer Bennett, Neil Cline, Scioto Twp Fire, Steven Brown, Jeremy Johnson, Pickaway Twp Fire, Shawn Davidson, Colt Cline, Harrison Twp Fire, Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator and, Brandy Stewart Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 11:20 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No action taken.

**In the Matter of
A Resolution to Approve the Application to the
State of Ohio for Merger of the South Central Ohio
Workforce Partnership (Area 20 Workforce Development Board)
And the Area 14 Workforce Development Board:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No: PC-090826-69

A resolution to approve the application to the State of Ohio for merger of the South Central Ohio Workforce Partnership (Area 20 Workforce Development Board) and the Area 14 Workforce Development Board.

WHEREAS, the Fairfield County Commissioners Economic and Workforce Development Department is the administrative and fiscal agent for the Area 20/21 Workforce Development Board (WDB), the Athens County Board of Commissioners serve as the administrative agent for the Area 14 Workforce Development

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Board, and the Perry County Board of Commissioners serve as the fiscal agent for the Area 14 Workforce Development Board; and

WHEREAS, The Area 20 and Area 14 Workforce Development Boards, in the best interest of the region, see it fit to merge as one Board, with Fairfield County Economic and Workforce Development serving as the administrative agent for the new Board starting October 1, 2026, and Perry County Job and Family Services serving as the fiscal agent for the new Board starting July 1, 2027; and

WHEREAS, to facilitate the merger, the State of Ohio requires application from each county comprising the Area 20 and Area 14 Workforce Development Boards consenting to the proposed merger; and

WHEREAS, the newly created Workforce Development Board will serve Athens, Fairfield, Hocking, Meigs, Perry, Pickaway, Ross, and Vinton counties; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF Pickaway, STATE OF OHIO:

Section 1. That the Pickaway County Board of Commissioners hereby approves the application to the State of Ohio for the purpose of merging the Area 20 Workforce Development Board and the Area 14 Workforce Development Board into one Workforce Board.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Job and Family Services
Data Sharing Confidentiality Agreement between
Ohio Department of Job and Family Services and Local Workforce Area 20:

Nick Tatman, Job and Family Services Director presented the Data Sharing Confidentiality Agreement between Ohio Department of Job and Family Services and Local Workforce Area 20 (D-OWD-OCARTS-00124). Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Data Sharing Confidentiality Agreement between Ohio Department of Job and Family Services and Local Workforce Area 20.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Mark Rogols, County Administrator:

following is a summary of the report provided by Mark Rogols, County Administrator:

- Health Insurance –
 - Matt Schoeppe (Wilson Partners) continues working on proposal for Life/Disability change. Completed conference call as timeline preparation Thursday, 7/16/26. Presentation to Commissioners 9/15/26.
- Miscellaneous –
 - Continue revising Fairgrounds lease update and payments. Meeting with Von Thursday, 9/10/26.
 - Meetings:

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Wednesday, 9/9/26, IPS Server Update Meeting
Wednesday, 9/9/26, Brad Washburn Budget meeting
Wednesday, 9/9/26, Court Security Meeting – Common Pleas
Reminder, Friday, 9/1/26 CORSA Annual Membership Meeting
Thursday, 9/24/26, Roundtown Players Project Meeting

In the Matter of
Executive Session:

At 1:05 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 1:15 p.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending September 5, 2026.

A total of \$755.00 was reported collected as follows: \$275 in adoptions, \$50 in redemptions, \$100 in boarding revenue, \$120 dog licenses issued, \$60 dog license late penalty, \$100 microchip fees, and \$50 in private donations.

Four (4) stray dogs were processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Brandy Stewart, Clerk